

Payment Policy

Agreement and Warning

Paragon **NEVER** locks you in. Our billing cycles are comprised of "**short**" 6-Week billing cycles;

BUT....

**IF YOU WOULD LIKE TO CANCEL
OR DISCONTINUE YOUR
ENROLLMENT...**

**YOU MUST TELEPHONE OR
E-MAIL THE OFFICE TO
DISCONTINUE BILLING,
OTHERWISE BILLING WILL CONTINUE.**

**ALL STUDENTS MUST BE ACTIVELY ENROLLED TO
PARTICIPATE IN ANY PROGRAMS, SHOWS, OR
MAKE-UP CLASSES.**

A 5% late fee is applied to any remaining balance. 100% refund for cancellation one week before the first class of each billing period of team training month. Cancellation of class during the first or second week will be prorated accordingly. No refund after the third class of any bill period. We do not refund for snow days or closings due to circumstances beyond our control. Only one make-up class per billing period is permitted. Consideration for additional make ups will be made for extended illness. You must be enrolled to participate in a make-up class.

Full payment is required before taking the first class of each billing period. An annual non-refundable registration fee is required for each student taking part in any programs at Paragon.

Students will not be admitted to class or team practice if their account has a remaining balance exceeding \$300.00. Balances that remain unpaid after 2 reminders are sent to a collection agency.

There is a \$25.00 fee for returned checks.

Private Instruction

An annual registration fee and payment in full for each lesson thereafter, is due on or before each private lesson.

To avoid being billed

For a

"Missed Private Lesson"

You **MUST**

Telephone or e-mail
to **CANCEL** a scheduled
private lesson

**24 hours "prior" to the
lesson**

Any private instruction that has been
scheduled and is **unattended** by the
student **is** billed as usual, **unless**

...

we have been notified that the
student will not be able to attend.

Private Instruction Pricing

(One Student)

(Two Students)

1 Hour - \$75

Semi Private- \$85

45 Min - \$65

Semi Private- \$75

30 Min - \$50

Semi Private- \$65

*"Keep Me" on your
Calendar or Fridge !!*

Billing Continues

*You **MUST** call, or e-mail and cancel enrollment
to **stop further billing**

Billing Period	Begins – Ends	Price	# of Weeks
1	Sep 01- Sep 21	\$79.47 3 weeks	<u>ONLY "3"</u> Weeks
2	Sep 22 – Nov 2	\$158.94	<u>6</u> Weeks
3	Nov 03 – Dec 17	\$158.94	<u>6</u> Weeks
4	Dec 18 – Feb 11	\$158.94	<u>6</u> Weeks
5	Feb 12 – Mar 24	\$158.94	<u>6</u> Weeks
6	Mar 25 – May 05	\$158.94	<u>6</u> Weeks
7	May 06 – Jun 16	\$158.94	<u>6</u> Weeks

10% Discount for each additional Sibling

3 Weeks - \$71.52 / 6 weeks - \$143.05

A registration Fee, Signed Waiver, and
Signed Policy form is required for EACH
student to be eligible to attend

We do **NOT** send out bills.

We do **NOT** refund for missed Classes
Please call to schedule a make-up class

Dates we are closed 2011-2012

Labor Day – September 5th

Thanksgiving – November 24th – 27th

Winter Recess – December 20th – January 2nd

Memorial Day – May 28th

Proper Attire: Active wear, clothing that will not restrict movement. Leotards, shorts with tee shirt, warm-up pants with tee shirt are acceptable. Long hair must be tied back. No belts, no jeans, no jewelry, no dresses, no tights or socks.

Snow Days: Paragon will only be closed if the Norwood Police advises that traveling is unsafe. If you **telephone us**, a recorded message will inform you of any closings or delayed openings. Please call to schedule your make-up day and time.

Make-up Classes: Only ONE make-up class per billing period.

WE DO NOT credit or refund for missed classes. Additional make ups and scheduling consideration will be made for extended illness. Call the office for details. Make ups are given for missed classes due to snow days, inclement weather or unforeseen circumstances beyond our control. No exceptions. You MUST be enrolled to participate in a make-up class.

Injuries: Any child returning after an injury (on or off premises) or surgery, MUST submit a doctor's note to participate in any program.

Illness: Please do not send your child to class if they were not feeling well enough to attend school. Please **schedule** a make-up class. We do NOT accept walk-ins for make-ups. No exceptions.

Private Classes: Private lessons are scheduled through office. Times are limited. Each student must be registered and have paid the registration fee before beginning lessons. A 24-hour notification to cancel a private lesson that has been scheduled with a coach is required to avoid being billed.

Special Events

Paragon offers Three (3) special events each year.

Showtime: Students perform gymnastics routines on each apparatus, and receive a trophy, keychain photo, & flowers. Family and friends are invited into our gym for the annual show. For actively enrolled students ONLY. Showtime is usually scheduled in Session 7. Dates and fees -announced months in advance. Show registration is **first come first served basis.**

Panther's Meet: The Panthers' Team competes "In House," here on site. A perfect opportunity for friends and families to come see the team showcase their talents. Meet is held in the Spring.

Student Award Week. Students receive a medal, in Olympic fashion, 15 minutes prior to the end of class, for all their hard work throughout the year. Must be an actively-enrolled student to participate in **Award Week:** Usually scheduled the 2nd week of June.

Classes & In-House Panther Team:

An annual registration fee is required for participation in all programs. Payment in full for each pay period thereafter, is due on or before the first day of class.

A 5% late fee is applied to any remaining balance after the third week of each class period.

USAG Competitive Team:

An annual registration fee and payment in full for each month thereafter, is due on or before the first day of each month's practice.

A 5% late fee is applied to any remaining balance after the third week of each month.

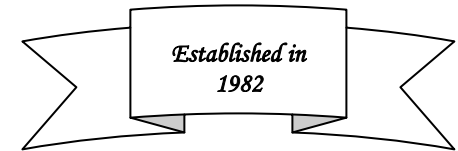


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Where Safety and Fun go hand in hand!